



## ND OIL & GAS DIVISION PERMITTING

To: Operators that submit Form 1 Application for Permit to Drill (APD)

From: Todd Holweger, Permit Manager

Date: September 4, 2019

Subject: NorthSTAR Permitting Platform and APD Submittal Process Transition Details

The information below is critical for a smooth transition and timely review of any Application for Permit to Drill (APD) submittal as part of the new North Dakota Statewide Tracking and Reporting System (NorthSTAR) implementation. The first release of NorthSTAR - which included Bond and Entity Management (Form 2) - is now live. This means you can now log into the system, set access and permissions for your staff, and review bond information. (See: "Release 1: NOW LIVE" on Page 1 of this newsletter)

In February 2020 - as part of the second release for NorthSTAR - our current APD process (implemented in 2006) will move to NorthSTAR and see a significant upgrade. This upgraded process will be more efficient from start to finish for operators once fully in place.

There will be a transition period for APD submittals starting immediately through the implementation of release two in February 2020. It should be noted there are currently 400 permit applications waiting on approval that will be impacted during this transition. For all operators who have permit applications pending or planned, please review the transition timeline below:

### **Application for Permit to Drill Transition Timeline:**

(All dates are assuming project build goes as scheduled)

#### **September 2019 – December 2019:**

- Operators need to review their drilling schedule, compare it to all pending APDs on the Division's database, and inform the Division of any pending APDs where approval is needed before March 1, 2020. This approach will assist the Division in a smooth transition for you, the operator, and our permitting staff.
- Operators should consider submitting any new APDs using a "pad by pad" approach based on your drilling schedule. (Ex: Submit all permits on a pad, receive a final response from the Division, then submit the next pad.) This will help to avoid unnecessary duplication of APD submittals and lessen the impact of transitioning to the new permitting process in early 2020.

#### **January 2020:**

- **Crawl-Walk-Run:** More information about the Crawl-Walk-Run approach is on the NorthSTAR homepage – located on the Oil and Gas Division website. At this point in the rollout of the new system operators will be allowed to submitted APDs into NorthSTAR in a batched approach. The C-W-R timeline will be communicated out to operators as access is determined. When the release moves to run, the APD feature will be fully accessible to all operators needing to submit permits.

The implementation of the NorthSTAR permitting platform will include video tutorials to help ease the transition. More information about this process will be provided as we get closer to the second release. To make sure you receive updates on this process; [subscribe to the NorthSTAR Communications Newsletter](#).

Any additional questions, feel free to contact me, Todd Holweger – Permit Manager – 701-328-8020 or at [oilandgasinfo@nd.gov](mailto:oilandgasinfo@nd.gov).