



ND OIL & GAS DIVISION PERMITTING

To: Operators that submit Form 1 Application for Permit to Drill (APD)

From: Todd Holweger, Permit Manager

Date: December 16, 2019

Subject: NorthSTAR Permitting Platform and APD Submittal Process Transition Details

This letter is to provide additional release timing and transition details for drilling permit applications from the North Dakota Oil and Gas Division. NorthSTAR will have the following features available for operators in February 2020:

- Application for Permit to Drill (i.e. New, modifications, etc.)
- Sundries (i.e. Logging waivers, permit cancellations, suspension of drilling, change of production method, etc.)
- Completion/Plugging Reports
- Transfers
- Upload Test Results
- Well Details
- For a complete list of features visit the NorthSTAR webpage at www.dmr.nd.gov

Application for Permit to Drill Transition Timeline:

(All dates are assuming project build continues on schedule and timing should not affect any docketed hearings.)

December 2019:

- **NOW: Operators review drilling schedule:**
 - Compare your drilling schedule to all pending APDs submitted to the Oil and Gas Division. Inform the Division of any pending APDs where spud date is prior to January 1, 2020.
- **December 16: User Manuals posted online:**
 - User manuals will be available at www.dmr.nd.gov on the NorthSTAR homepage. These manuals are subject to small modifications should features change between now and the live date of mid-January. Versions will be noted online to ensure you are aware of changes made to manuals.

January 2020:

- **NOW through January 3:** Operators can submit permits in legacy permitting system. There are no guarantees that these permits will be issued prior to NorthSTAR going live; however, permits can be submitted up until January 3 in the legacy system.
- **January 3-13:** Oil and Gas Division Permitting Staff will be reviewing permit applications on file and issuing permits up until January 13th.
- **January 14:** Oil and Gas Division Permitting Staff will provide a list of unapproved applications to the operator by email. These applications will need to be re-submitted through the new NorthSTAR system.
- **January 16-17:** New NorthSTAR features provided to Oil and Gas Division Permitting Staff for final system testing. The objective is to test the system for quality assurance prior to full implementation of Release 2.
- **January 20-February 7:** Operators will be contacted to begin submitting permit applications based on spud dates; feel free to contact Todd Holweger and we will consider your request to be added to this early access period.

February 2020:

- **February 10:** All operators will be allowed to begin submitting APDs using the NorthSTAR.

The implementation of the NorthSTAR permitting platform will include user manuals and video tutorials to help ease the transition. To make sure you receive updates on this process; [subscribe to the NorthSTAR Communications Newsletter](#). Any additional questions, feel free to contact me, Todd Holweger – Permit Manager 701-328-8020 or at oilandgasinfo@nd.gov.