

September 1, 2026

Dear Operator:

- The North Dakota Department of Mineral Resources (DMR) has recently adopted a new application fee/payment process system called *Paymentus*, which is an online credit card payment app that has been vetted by JPMorgan, North Dakota Information Technology Department, and the Bank of North Dakota. The new payment process will become effective September 14, 2026.
- Once an Application or Sundry which requires payment is submitted (see *non-refundable fee matrix below*) the DMR finance department will email an invoice to the person(s) in the "Operator Information" section of the NorthSTAR form (Form Navigation step #2). The invoice will include directions for online payment through the *Paymentus* app. **When paying the fees through the Paymentus app, you are expected to populate the invoice number associated with the payment.**
- If submitter of the NorthSTAR form is not the person paying the invoice and you would like an email sent to your finance person, their name, phone number and email address must be placed in the "Operator Information" (Form Navigation #2) portion of the Application or Sundry.
- Applications for Permit/Sundry forms that require payment will not be considered until fees on the invoice are paid.
- Effective September 14, 2026, you may notice that previously submitted forms (requiring a fee) were returned and resubmitted by DMR staff. This process is required to get all fees generated and consistent within our new system.
- Questions regarding any of the above captioned processes may be directed to Todd Holweger (Oil & Gas permits), Jared Thune (UIC permits) or Donna Schmidt at 701-328-8020.

Non-Refundable Fee matrix

\$100.	Applications for Permit
\$100.	Permit Renewals (Sundry)
\$100.	Reinstatement of a Cancelled Permit (Sundry)
\$100.	Reentry of a plugged & abandoned well Application
\$100.	Temporary Abandoned requests (Sundry)
\$50.	Directional/Horizontal Re-entry Application
\$50.	Recompletion Application
\$25.	Well Name Change (Sundry)

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